

Restroom cleaning checklist

Walk each restroom before opening and tick every line that has been done.

Building _____ Restroom _____
Walked by _____ Date _____

Each cleaning visit

- ☐ Bowls and urinals scrubbed inside, rims and outsides wiped
- ☐ Toilet seats and hinges clean on both sides
- ☐ Sinks, faucet handles and counters washed and dry
- ☐ Mirrors free of streaks and spots
- ☐ Levers, stall locks, handles and buttons disinfected
- ☐ Disinfectant kept wet for its label dwell time
- ☐ Trash and sanitary bins emptied and relined
- ☐ Floor free of sand and mopped out to the exit
- ☐ Splash spots gone from walls by sinks and urinals

Weekly detail

- ☐ Partitions and stall doors wiped on both faces
- ☐ Faucet bases and fixture rims free of light scale
- ☐ Drain grates clear of sand and hair, drains flushed
- ☐ Baseboards and wall edges scrubbed
- ☐ Hand dryers and dispenser covers wiped
- ☐ Tile walls beside toilets and urinals washed
- ☐ Door kick plate and push plate clean
- ☐ Waste bins washed inside and out

Periodic deep work

- ☐ Grout even in color at the entry and around urinals
- ☐ Every fixture base free of scale, back side included
- ☐ Vents, light lenses and high ledges dust-free
- ☐ Walls and wainscot washed to the top edge
- ☐ No odor at fixture seams or drains

Restocking

- ☐ Each stall holding a full roll and a backup
- ☐ Paper towels loaded at each sink
- ☐ Hand soap full at every basin
- ☐ Sanitizer stations on the wall topped up
- ☐ Seat cover holders loaded in each stall
- ☐ Liners in every bin, extras on the shelf
- ☐ Backup shelf counted against its reserve

Patterns to raise

- ☐ Same line failed on more than one walk
- ☐ Dispenser empty before the next visit
- ☐ Room looks tired by midafternoon
- ☐ Extra sand or traffic for the season

Notes
